MLA Citation and Works Cited Cheat Sheet

1. In the body of your paper you will cite your source at the end of the quote or the paraphrased sentence like this: (Morgan 85), if the author is given, or like this (“Selling…”) using a **key word** of the article title if the author is not identified.

2. After the last page of your paper, start a new sheet and place the heading “Works Cited” at the top of the page. You must also center this heading.

3. Your “Works Cited” page will be organized **alphabetically** by author’s last name (when available). If there are two authors, list them by the last name of the first author and then the first and last name of the second author (see below).

4. If there is no author cited for the article, alphabetize it by article title, not counting the words A, An, or The (see below).

5. Recent MLA update require you to list the type of publication medium (i.e. print, film, web, CD, et cetera)

6. You will use a hanging indentation for each of your entries. This means that you will indent all lines after the first for *each* entry. If your entry only takes up one line, you will not need to indent.

Citing Books:

**One Author:**

Author’s last name, first name. *Title*. Place of Publication: Publisher, Publication date. Print.

*Example:*


**Two or Three Authors:**

Kadis, Ruth, and Leslie McClendon. Same pattern as above.

**More Than Three Authors:**

Durrant, Sam, et.al. Same pattern as above.

Citing a Work in an Anthology: *This is what you will use to cite something from our textbook.*

Author’s last name, first name. “Article/ Essay/ Short Story/ Poem Title.” *Title of Anthology*. Editor(s). City of Publication: Publishing Company, Date of Publication. Page number(s). Print.

*Example:*


Citing a Magazine or Newspaper Article:

Author. “Article Title.” *Magazine/ Newspaper Title* Date of Publication: Page numbers. Print.

*Example:*


Citing a Scholarly Journal:

Author. “Article Title.” *Journal Title* Issue Number (Date of Publication): Page numbers. Print.

*Example:*

**Citing Material Accessed through an Online Database:**

Use all citation information and punctuation you would use for a journal, newspaper or magazine and add the **name of the database**, Web. The date of access.

*Example:*

**Citing a Webpage:** *Some of the “required” information may not be available on all webpages. If this is the case, use all the information that is available to you.*

Author. “Title of Page or Document.” *Title of Site*. Date of electronic publication, last update, OR date of posting. Name of any associated institution. Web. Date of Access.

*Example:*

**Citing an Interview You Conducted:** Name of person interviewed. Type of interview. Date.

*Type of interview means either personal interview, telephone interview, or e-mail interview.*


**Citing a Film:**

Title. Director. Production Company, Year. (You may list relevant performers after the director.)

*Example:*

Your Works Cited Page should look something like this:

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**Works Cited**


